

Kindred Registration Information

Thanks for your interest in registering with us. To register, Kindred must provide evidence of how they are related to someone who is already registered on our family tree. We mainly use birth (or adoption) and marriage certificates for this.

To register each individual (e.g. yourself, a child or grandchild) please send us their birth or adoption certificate, or to register a spouse or partner it’s the relevant marriage or civil partnership certificate we need (we do not need that person’s birth certificate).

A marriage or civil partnership certificate can also be sent to us to evidence a change of name (e.g if someone’s last name changes when they marry).

**Certificates must be originals or certified copies.**  **We cannot accept scans or photocopies.** Please note also that **birth certificates must be the long version showing the name of the parent(s)**, as this is how we track the Kindred link between generations. We cannot accept the short version for registration purposes.

If you do not have, or prefer not to send us your originals, you will need to obtain certified copies.\*

Certificates should be sent to our office address at the bottom of this document.

We recommend you send your certificates using a tracked delivery service. They will be returned to you the same way once we've completed registration. This usually takes three to four weeks. Please remember to include a brief covering note with your address, phone number and email address.

If you have any queries please contact us by email at kindred@henrysmith.foundation or call us on 0207 264 4970 (option2)

\* Certified copies of births and marriages registered in England or Wales can be purchased direct from the GRO (General Register Office) who charge between £12.50 and £16 per certificate for their standard service if you order online. Alternatively you can take your originals to a solicitor who will make a certified copy for a small fee.  For births and marriages registered outside of England and Wales you would need to contact the relevant registration authority for that area or country. In Scotland, for example, it would be [ScotlandsPeople](https://www.scotlandspeople.gov.uk/?msclkid=9d35cb0177e419ae044ead578305644c&utm_source=bing&utm_medium=cpc&utm_campaign=SP%20-%20England%20-%20Brand%20-%20Brand%20Exact&utm_term=scotlandspeople&utm_content=Brand%20-%20Exact). For those living outside the UK, the nearest equivalent to a certified copy is often a ‘notarised’ copy from a Notary Public.

If someone’s name has changed for reasons other than a marriage or civil partnership we may need to see the Deed Poll to evidence the change, but this is unlikely to be relevant for most people.