

Shout! Fund

Expression of Interest

Word Version

The Henry Smith Foundation only accepts applications via an online portal. The links are on our webpage. This template is a downloadable Word version to help you prepare your application. **You can not submit this version**.

The application is divided into the following sections:

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# Welcome

## Before you begin

Here are some tips to help you get started:

* **Read the Shout! Fund’s guidelines** before filling in the form.
* **You can download a sample form** here to help you plan your answers
* You can **add colleagues to your application** by clicking "Manage Applicants" in the top-right corner. [Here is how to do that](https://webfiles-sc1.blackbaud.com/files/support/helpfiles/grantsconnect/content/gc-applicants-collaborators.html).
* You can find **frequently asked questions** for this fund on our website.
* **You are encouraged to answer these questions in a way that truly reflects your work and experience as you see it**. We know that funding relationships can influence how you feel about describing your organisation's work. We want to understand where your organisation is at right now, and how a grant from the Shout! Fund can best support you over the next four years.

## Using this form

Here are some tips to help you use this form:

* You can click ‘**Next**’ at the bottom of each page or use the tabs above to move between sections.
* Questions marked with a '**\***' are **mandatory**.
* **You can resize text boxes** by dragging the corner if you want more space.
* The form **auto-saves** as you go. You can come back and finish it later.
* **There is no need to send any extra documents**. We assess applications based on the information you give us here.
* **Please don’t include diagrams or tables**. These won’t be saved when you submit the form.
* **Avoid using real names or identifiable personal details** (except for the main contact).
* When answering questions concerning lived experience and your organisation, ensure you **do not provide information that could be used to identify individuals and their lived experience**. For this grant application, we do not need to, or want to, collect information about individuals and their lived experience. We ask that you avoid using names, job titles or other references to individuals or groups of people that would make it possible to identify them, or enable speculation about their background and life experiences.
* You will be asked to click '**Sign and Submit**' after providing all the information.

# Expression of Interest

We’re interested in funding services that help young people speak up, make choices, and secure their rights, especially those who are care-experienced, LGBT+, or have learning disabilities.

**What we are looking for**: You are encouraged to answer these questions in a way that truly reflects your work and experience as you see it. We know that funding relationships can influence how you feel about describing your organisation's work. We want to understand where your organisation is at right now, and how a grant from the Shout! Fund can best support you over the next four years.

## Your organisation

* 1. Name of the organisation\*

Legal name

Type the legal name if not the same as above.

Organisation telephone

Address of the organisation\*

Website

Organisation email address

Date when the organisation was established\*

DD/MM/YYYY

Type of organisation\*

Type all that apply.

Select from drop-down

**If your organisation is not a registered charity:**

Provide details of your charitable structure, aims and objectives.\*

As your organisation is not a registered charity, we need to confirm that your work has charitable aims. Please give a short summary of your organisation’s purpose or mission, and how it benefits the people you support. You can refer to your governing document if helpful.

Max 255 characters.

Charity number

Add if applicable

Company number

Add if applicable

* 1. Upload your organisation’s most recent audited or independently examined accounts.\*

If your accounts are over 10 months old, upload your draft accounts or your management accounts.

You can only submit one document. If you submit more than one document, only the latest document is added.

Upload document

From **the accounts uploaded above** and **for your whole organisation**, please tell us:

Financial year-end date\*

DD/MM/YYYY

Income\*

£

Expenditure\*

£

* 1. Provide us with your governing documents.\*

For example, your organisation's constitution or articles of association.

Upload document

## Your work

**Our key features of advocacy**

We are interested in funding services that reflect the following key features:

* **Person-led** – The person being supported sets the agenda. You walk alongside them, not ahead or over them - unless that’s what they want or ask for.
* **Forward-focused** – You support young people to move toward goals that matter to them, whether it’s finding a home, accessing support, building confidence, or challenging a system. You should be able to show how you know when progress has been made, or a goal has been achieved.
* **Independent** – The service is not tied to care or treatment provision or a particular authority. Staff can act in the young person’s best interests and represent their wishes without conflict.
* **Support individuals with rights, decisions, and systems** – You help young people to:
	+ Understand their options
	+ Navigate services
	+ Be involved in decisions about their life
	+ Challenge unfair treatment
	+ Speak up about what matters to them
* **Self-improvement** – Whether through one-to-one work, group spaces, peer support or self-advocacy, your service builds young people’s skills, confidence, and ability to express their needs now and in the future.
* **Accessible and inclusive** – Your support adapts to individual communication needs, cultural backgrounds, identities and lived experience. It is trauma-informed, gender-informed and culturally-informed.
* **Regular engagement that isn’t time-limited** – Whether in one-to-one or group settings, your service provides opportunities for regular engagement over time, allowing young people to build trusting relationships

1.3 Tell us about the work you deliver and how it aligns with our key features of advocacy.\*

You don’t need to call your work ‘advocacy’ to apply. If your work aligns with the above key features and supports people to speak up, make choices, and secure their rights, we encourage you to apply.

Max 500 words

1.4 Tell us about the young people you support, and how your services are shaped by their lived experiences and identities.\*

Tell us about the needs of the young people and how your support is adapted to them. You could also tell us how young people shape how support is provided, or how your services respond to what matters most to them.

Max 500 words

1.5 How does lived experience influence decision-making in your organisation?\*

We're interested in how people with lived experience are involved in your organisation’s leadership, direction or governance. For example, through your board, staff team, working groups, or advisory roles.

Max 500 words

1.6 Where is the work taking place?\*

Select an option as specific as possible.

Tell us what towns, cities or local area your work covers.\*

Max 100 words.

## Your contact details

1.7 Add the details of the main contact for this application.\*

This is the contact that will get emails from us going forward. You can add a name by clicking 'add new' in the top right corner of the table. Add one contact. Once added, please tick the 'confirm information' box.

Include: Name, email, job title and phone number

# Other and Submit

In this final tab, we will ask you to answer some questions that will help us build better grant funds. Before submitting, you will also be asked to agree to our data protection statement.

**What we are looking for**: We would like you to give us feedback. You will then be asked to agree to our data protection policy.

## Your feedback for us

2.1 How did you first hear about this fund?

Select from drop-down

2.2 Do you have any feedback for us?

We would like to know:

* How helpful was the guidance, phone support, or webinar (if you used any)?
* Did the questions in this form make sense?
* Did you have any issues submitting it?

We also welcome any ideas on how we could make the process better for you and others.

Max 500 words.

2.3 How long has it taken you to complete this Expression of Interest (to the nearest hour)?\*

Hour/s

## Data protection

2.4 Do you agree with the below statements?\*

- I have read and agree to the Data Protection Statement

- I have received permission to share the personal information of all individuals named in this form

Select from drop-down

Select from drop-down

**Henry Smith Foundation Data Protection Statement**

We process all personal data provided to us in this form for the purposes of assessing your application, managing or monitoring any grant awarded and any related administration or research purposes in accordance with our privacy policy, a copy of which can be viewed [here.](https://www.henrysmithcharity.org.uk/privacy-policy/)

**Third party data**

No personal data concerning third party individuals should be included within your form without their explicit knowledge, and informed consent, that this information will be shared with the Henry Smith Foundation and potentially other grant makers.

Before submitting this application, ensure you have not included any personal details or other information that could be used to identify people with relevant lived experience in your organisation.

Any additional excessive personal information will not be considered and immediately deleted. Can we please, therefore, ask that you do NOT include details of named or identifiable individuals apart from key contacts, for example, their job title, connection to your organisation, physical attributes or other descriptions, either in details of beneficiaries aided, case studies provided, or in any other information. Should you have particular reasons why such information should be provided to us, please contact us before sending us the information.

**Collaborating with other Grant Makers**

We reserve the right to disclose non-personal information, regarding your application, activities and organisation, to other grant makers unless you expressly request otherwise. No personal data will be shared with other grant makers for this purpose.

**Detection of fraud**

We reserve the right to share personal information to detect and prevent fraud and do not require your consent.