**Risk Assessment Template**

Please tell us about any possible risk that could be encountered during the trip. Please do not share any personal data about individuals when reporting risks.

**Organisation Name:**

**Assessment carried out by:**

**Date assessment was carried out:**

| **What are the hazards?** | **Who might be harmed?** | **What are the control measures?** | **Who needs to carry out the action?** | **Likelihood of risk**1. Improbable2. Remote3. Occasional4. Probable5. Frequent | **Severity of Risk**1. Negligible2. Marginal3. Critical4. Catastrophic | **Overall Risk**1. Low Risk2. Moderate Risk3. Medium Risk4. High Risk |
| --- | --- | --- | --- | --- | --- | --- |
| **E.g. Trips/Falls** | **All members of party** | * **Abide by venue rules.** * **Being aware of terrain, kerbs etc. and foot watching.** * **No running.** * **Adult supervision at all times.** * **First aid kit carried by First Aider for scrapes and bruises.** | **First Aider/Adult in charge of group.** | **2** | **3** | **2** |
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